



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

The Democracy Service

Civic Centre 3

High Street

Huddersfield

HD1 2TG

**Tel:** 01484 221000

Please ask for: Andrea Woodside

Email: [andrea.woodside@kirklees.gov.uk](mailto:andrea.woodside@kirklees.gov.uk)

Tuesday 23 February 2021

## **Notice of Meeting**

Dear Member

### **Personnel Committee**

A Meeting of **Personnel Committee** will take place remotely at **10.00 am** on **Wednesday 3 March 2021**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Personnel Committee members are:-**

### **Member**

Councillor Shabir Pandor (Chair)  
Councillor Graham Turner  
Councillor Naheed Mather  
Councillor Peter McBride  
Councillor John Taylor  
Councillor David Hall  
Councillor John Lawson  
Councillor Richard Murgatroyd  
Councillor Lesley Warner

When a Personnel Committee member cannot be at the meeting another member can attend in their place from the list below:-

### **Substitutes Panel**

#### **Conservative**

B Armer  
N Patrick  
R Smith  
M Thompson  
V Lees-Hamilton

#### **Green**

K Allison

#### **Independent**

T Lyons  
C Greaves

#### **Labour**

M Akhtar  
S Hall  
M Kaushik  
W Simpson  
M Sokhal  
H Uppal

#### **Liberal Democrat**

A Munro  
A Pinnock



# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Membership of the Committee**

This is where Councillors who are attending as substitutes will say for whom they are attending.

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**2: Minutes of Previous Meeting**

1 - 4

To approve the Minutes of the Meeting of the Committee held on 5 March 2020.

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**3: Interests**

Committee Members will be asked to advise if there are any items on the Agenda in which they have a Disclosable Pecuniary Interest, which would prevent them from participating in any discussion on the item or vote upon the item, or any other interests.

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**4: Admission of the Public**

Most agenda items will be considered in public session, however, it shall be advised whether the Committee will consider any matters in private, by virtue of the reports containing information which falls within a category of exempt information as contained at Schedule 12A of the Local Government Act 1972.

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**5: Deputation/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public.

A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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## **6: Public Question Time**

Members of the public may submit written questions to the Committee. Any questions should be emailed to [executive.governance@kirklees.gov.uk](mailto:executive.governance@kirklees.gov.uk) no later than 10am on 2 March 2021.

In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of questions shall not exceed 15 minutes. A maximum of 4 questions per person may be submitted.

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## **7: Pay Policy Statement 2021/2022 (Reference to Council) 5 - 18**

The Committee will receive the Pay Policy Statement, in compliance with the requirements of Sections 38 – 43 of the Localism Act 2011.

Contacts:

Deborah Lucas, Head of People Service / Margaret Lunn, Human Resources

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## **8: Update on Senior Management Arrangements 19 - 26**

To (i) receive an update on a number of changes to the senior management arrangements and (ii) give approval to convene a number of recruitment panels.

Contact: Deborah Lucas, Head of People Service

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